



## RESEARCH COMMITTEE CHAIR

### **Term:**

The chair serves a three (3) year term to begin and expire at the close of the Society's Annual Meeting.

### **Qualifications:**

The Chair must be an Active or Associate MSTS member in good standing.

### **Preferred:**

Previously served as a Research Committee member-at-large.

### **Chair Responsibilities:**

1. Convenes conference calls or committee meetings as needed.
2. Reports committee actions and activities to the Executive Committee.
3. Reports committee actions and activities to the MSTS membership during business meetings and in Society newsletters.
4. Annually reviews Society's financials with the Executive Committee to determine if a research funding announcement (RFA) should be sent to the membership.
5. Oversees the creation of the RFA with the Research Committee.
6. Coordinates the sending of the RFA with the MSTS management team.
7. Convenes committee review of the research proposals received.
8. Reports research funding recommendation to the Executive Committee for approval.
9. Monitors Society's research projects and provides updates to membership.
10. Serve as Society's representative to the American Academy of Orthopaedic Surgeons (AAOS) Board of Specialty Societies (BOS) and attend BOS committee meetings. Travel to these meetings is required.

### **Appointment:**

Must complete MSTS volunteer application including a biosketch and personal statement explaining why he or she should be appointed to Chair of the committee.

Applications are reviewed and selected for appointment by the Executive Committee.