



## **EXECUTIVE COMMITTEE: MEMBERS-AT-LARGE DESCRIPTION**

### **Purpose:**

Along with the other members of the Executive Committee, the Members-at-Large oversee the activities of the Society and ensure the Society is a healthy and viable member organization.

### **Term of Office:**

The Members-at-Large serve a two (2) year term to begin and expire at the close of the Society's Annual Meeting. The terms will be staggered.

### **Qualifications:**

The Members-at-Large must be an Active or Associate MSTS member-in-good standing. One member must be under the age of 40 at the time of the election, one position does not have an age restriction.

### **Specific Responsibilities:**

- Provide leadership, governance and oversight.
- Develop, implement, and evaluate the Society's strategic plan.
- Approve the Society's annual budget, audit reports, and material business decisions.
- Ensure the availability of adequate financial resources
- Be informed of, and meet all, legal and fiduciary responsibilities.
- Serve on the Society's Nominating Committee
- Assist in identifying and recruiting future volunteers.
- Ensure Society policies are carried out; modify as needed.
- Serve on committees and/or project teams; take on special assignments as requested.
- Act as an ambassador for the Society.
- Review agendas and supporting materials prior to meetings; participate in meetings.

### **Participation**

In-person, conference call, and webinar meetings will occur throughout the year. Executive Committee members may not miss three (3) consecutive meetings, or greater than fifty percent (50%) of the meetings within any term year, unless excused by the President.

### **Appointment Process:**

Interested individuals must complete the MSTS Volunteer Application. Applications are reviewed and applicants are interviewed by the Nominating Committee. The Nominating Committee will present a slate of candidates for the Membership's consideration and vote.